

# Fact Sheet: Benefits Administration

Easy benefits election for you and your employees.

## BENEFITS

- Eliminate paper forms, save time, reduce errors.
- Manage changes throughout the year.
- Say goodbye to incomplete fields by using a rules-based system.

## FEATURES

- Employees can compare plans side-by-side and view cost per pay-period.
- Dashboards & reports to help HR admins stay up-to-date on enrollment progress.
- Employees only see plan options they are eligible for.
- Custom reports for initial binder check amounts, billing reconciliation, payroll deductions, and more.
- Free educational resources and access to a support team.
- Employees can view benefits summaries at any time with the Ease iOS mobile app.

To learn more, register for the weekly Ease Employer Overview webinar.



Contact your broker to get started with Ease.

# Fact Sheet: Hiring & Onboarding

Give employees a flawless first day.

## BENEFITS

- Increase employee engagement & happiness.
- Decrease time it takes to onboard an employee.
- Find information about employees in one central location.

## FEATURES

- Collect I-9, W-4, and direct deposit information.
- Create and send custom documents like offer letters.
- Distribute documents for employees to review.
- Store onboarding documents securely in the cloud.
- Track if employees have reviewed required documents.
- Ability to e-sign required documents.
- Syncs with Ease's benefit administration.
- Add emergency contacts.

To learn more, register for the bi-weekly Ease HR product features webinar.



Contact your broker to get started with Ease.

# Fact Sheet: Payroll Integrations

Payroll and benefits in sync

## BENEFITS

- Ability to automate the benefit change process.
- One central, integrated system of record for payroll, benefits, online enrollment, and onboarding.
- Simple employee setup.

## FEATURES

- Make open enrollment and benefit changes throughout the year.
- Automatically communicate any benefit changes to your payroll provider.
- Eliminate duplicate data entry. New employees set up with payroll providers will automatically flow to Ease or new employees set up in Ease will automatically flow to the payroll provider, depending on the partner.
- Use one of our robust integrations with ADP Workforce Now, TRAXPayroll, and Paylocity.
- Don't see your payroll provider in the list above? Ask your broker about our Payroll API.



Contact your broker or [support@Ease.com](mailto:support@Ease.com) to integrate your payroll with Ease.

# Fact Sheet: EaseHR

The best way to manage company growth

## BENEFITS

- One database to manage and administer HR associated tasks
- Syncs with all Ease software, including benefits, payroll integrations, and onboarding

## FEATURES

- **PTO Policies:** Setup holidays and manage complex PTO policies. Employees can view hours remaining per policy, such as PTO, sick leave, and FMLA.
- **Time-Off Tracking:** Employees can request time-off and managers can approve those requests on the go.
- **Performance Reviews:** Custom performance reviews and performance review templates
- **Company Stats:** Visualized HR stats, including employee growth, company diversity, and organization charts.
- **Employee Events & Company Directory:** Colleagues can connect at any time with a repository of employee contact information. Managers can keep track of birthdays, and work anniversaries.
- **Ease iOS & Android Mobile App:** Access time-off tracking and your company directory from anywhere, at any time.



Contact your broker to get started with EaseHR, or visit your Marketplace.

# Fact Sheet: ACA with Ease

Everything you need for ACA compliance, all in one place.

## BENEFITS

- Stay compliant and avoid penalties.
- Syncs with benefits.
- Year-round tracking capabilities to stay up-to-date.

## FEATURES

- Calculate Applicable Large Employer (ALE) status.
- Track current and historical employee data.
- Determine eligibility for variable hour workers by implementing look-back measurement and stability periods.
- Measure if coverage meets affordability standards using all W-2, Rate of Pay, and Federal Poverty Line safe harbors.
- Download completed, signature-ready 1094-B/1094-C and 1095-B/1095-C Forms.

To learn more, view this [ACA with Ease short video](#).



Contact your broker to get started with ACA with Ease or visit your Marketplace.